Tracker® PRO Functional Highlights

Unclaimed property compliance is easy with Tracker PRO. A few functional highlights are listed below:

Compliance

- Age property based on each jurisdiction's dormancy requirements.
- Perform due diligence for owner notification based on state statutes.
- Create reports on time and in the unique acceptable state formats.

Import Data

- Import Update. No need to update data manually; use Import Update to update your data with new or modified information.
- Staging Table. The staging table holds records that do not pass major validation checks, allowing you to review imported records and fix them before they import into the live database.
- Highest level of data validations available during an import, then backed up with Tracker PRO's one-of-a-kind data validation scan.
- Unlimited number of User Defined fields.
- Import Holder information.
- Import an XML file format.
- Import Report: Easy-to-read report of import failures and data validation problems. All issues are collected at the top of the report instead of interspersed throughout the report.
- Records that fail import validation are placed in a file in the exact format as the import file, so the records can easily be fixed and imported.
- Import Report shows multiple line numbers listed together for a property (so if one owner is on line 5 and one is on line 1050, they are listed together on the report).
- No need to delete punctuation from your import files; Tracker PRO accepts all punctuation.

File Mapping

- Creating a file mapping is an easy one-step process.
- Use a single file mapping for both import and export.

Owner Notification

- Tracker PRO provides the ability to perform all types of owner notifications: search letters, statutory due diligence letters, publication and advertising, state letters, and barcode scanning.
- Due diligence letters can be run across multiple holders at one time.
- Users have the ability to manually enter barcode numbers if they are unable to scan the barcode.
- Letter Template: The bold yellow indicates database fields—easy to see and insert.
- Tables, logos, electronic signatures, and graphics can all be added to letter templates for a professional look.
- While generating letters, an Excel file can be generated at the same time to help manage returned letter information.

Publication

- Meet statutory advertising requirements for all jurisdictions that require it: Delaware, Guam, New York, Puerto Rico.
- Allocate advertising costs between all properties included in the publication.

Property

- Forecast dormancy is automatically calculated.
- Adjustments: Add any number of adjustments (additions/deductions/deletions) for all property types. Users are not restricted from entering multiple adjustment amounts and codes within the Tracker PRO database.
- Owner information for owners with multiple properties is only listed once instead of for each property. For example, if a single owner has ten properties, the owner information is only listed once, and all properties are tied to the owner.
- All of your property, active and inactive, is right at your fingertips and available with a simple click.
- Don't mistakenly edit properties already reported to the states! Inactive properties are protected to prevent erroneous changes to previously reported items.
- Punctuation for the owner name and address is allowed in the database and will appear on due diligence letters. Tracker PRO will remove punctuation on state reports per National Association of Unclaimed Property Administrators (NAUPA) requirements.

Reports

- Most reports, including internal reports, can be easily exported into Excel.
- Tracker PRO has 12 standard internal report templates that allow users to generate a report without setting up their own templates. The standard internal report templates can also be used as a starting point for user-created reports.

Security

- Encrypt your data at the highest level, including all data while at rest in the system.
- Manage individual Tracker PRO user rights by assigning the appropriate role.
- Password security settings meet the strictest security guidelines.

Usability

- Tracker PRO is truly multitasking. You can run multiple processes at the same time. For example, an import can be started, and the Tracker PRO user can then work on anything else within the system while the import is processing.
- Change printer settings at any time.
- Customize all your views with drag-n-drop technology.
- The most robust search criteria available allows you to find the data you need and the ability to save and share that criteria with others.

Miscellaneous

- Host Tracker PRO from Ryan's secure data center and receive the highest level of data encryption available on the market.
- Tracker PRO has more validations and data consistency checks than any system available.
- Changes can be made by the user to override previously non-customizable settings such as the threshold for detailing owner information on electronic unclaimed property reports.
- Property ID Code reports are available by state or by Property ID Code in PDF and Excel format.
- Reporting Date reports are available by state or by Holder Classification in PDF and Excel format.

Award-Winning Tax Services

For additional information

1.855.RYAN.TAX

ryan.com

© 2016 Ryan, LLC. All rights reserved.